

UNNUMBERED LETTERS ISSUED FOR THE MONTH OF SEPTEMBER 2005

Dated	Subject	Distribution
09-1-05	Faith-Based and Community Initiative Data Report and Public Outreach Report	S/D
09-7-05	Rural Business Enterprise Grant Program National Office Reserve Fiscal Year 2005	S/D
	Rural Business Opportunity Grant Program National Office Reserve Fiscal Year 2005 Funding Selections	S/D
	Rural Economic Development Loan and Grant Program Projects Funded for Fourth Quarter Fiscal Year 2005	S/D
	Intermediary Relending Program Fourth Quarter Funding	S/D
09/12/05	Freedom of Information Act and Privacy Act Processing	S/D
09/13/05	Interest Rates for Community Facilities	S/D, RDM & AD
	Interest Rates for Water and Water Disposal Loans, Watershed Protection and Flood Prevention Loans, and Resource Conservation and Development Loans	S/D, RDM & CDM
	Interest Rate Changes for Housing Programs and Credit Sales (Nonprogram)	S/D, RDM & AD
09/14/05	Interest Rate for Direct Business and Industry Loans	S/D, RDM & A/D
09/15/05	Rural Development Audit Program	S/D & N.O.Officials
09/16/05	Fiscal Year (FY) 2006 Single Family Housing Section 502 Direct Program Funding Update	S/D
	Additional Access to BRIO Reports Due to Implementation of Program Funds Control System	S/D
09/23/05	Request for Fiscal Year (FY) 2006 Rental Assistance	S/D

(RA) Data for Renewal Needs for Multi-Family
Housing

09/23/05	Availability of the Rural Development Training Calendar	N.O. Officials & S/D
9/26/05	USDA Faith-Based and Community Initiative Talking Points	S/D & N.O. Officials
9/27/05	Fiscal Year 2005 End of Year Renewal Rental Assistance (RA) Obligations	S/D

September 1, 2005

SUBJECT: Faith-Based and Community Initiative Data Report and
Public Outreach Report

TO: Rural Development State Directors

ATTN: Faith-Based and Community Initiative Coordinator/Alternate
Administrative Program Directors

This is a request to enter all August Faith-Based and Community Initiative (FBCI) reporting data into the web based system by close of business on Friday, September 9, 2005, due to the Labor Day holiday. Please plan accordingly to assure meeting the September 9, 2005, reporting date, as the next FBCI report is due to the Department on September 15, 2005, and we will not have time to make any corrections for the field staff.

The FBCI Public Outreach report for August is also due September 9, 2005. Your efforts to ensure accurate and timely information for the Department and White House FBCI Report are greatly appreciated.

If you have any questions or need additional information, please feel free to contact Ms. Rhonda Brown, at (202) 692-0298, or email rhonda.brown@wdc.usda.gov.

(Signed by Sherie Hinton Henry)

SHERIE HINTON HENRY
Deputy Administrator
for Operations and Management

EXPIRATION DATE:
September 30, 2005

FILING INSTRUCTIONS:
Administrative/Other Programs

Sent by electronic email on 9/1/05 at 4:54 p.m. by the Office of the Deputy Administrator for Operations and Management

September 7, 2005

SUBJECT: Rural Business Enterprise Grant Program
National Office Reserve
Fiscal Year 2005

TO: State Directors, Rural Development

ATTN: Business Programs Directors

We have recently completed the National Office Reserve funding cycle. The National Office received 73 requests totaling \$9,070,622. We are pleased to announce that 44 of the requests were selected for funding. Due to the recovery of \$17,852 in prior year funds, all 44 projects were fully funded. They are as follows:

State	Applicant	Amount Awarded
UT	Aneth Chapter Community Development Corporation	\$190,680
GA	Schley-Sumter-Macon Counties Joint Development Authority	\$99,999
MN	Team Works, Inc.	\$99,841
ME	St. Croix Economic Alliance	\$38,000
IA	Cresco Industrial Development Corporation	\$74,950
MA	Lower Cape Cod Community Development Corporation, Inc.	\$50,000
AZ	Town of Taylor	\$90,000
PA	City of Hazleton	\$99,000
MT	Tobacco Valley Community Development Council	\$18,310
NE	Loup Basin RC&D Council	\$83,000
MO	Missouri Rice Research and Merchandising Council	\$80,000
SC	Santee-Lynches Affordable Housing, CDC (SLCDC)	\$99,000
OH	Ohio Farmers Union Family Farm Center, Inc.	\$99,999
SD	On Hand Development Corporation	\$99,000
MD	Town of Denton	\$250,000
NH	State of New Hampshire Department of Resources and Economic Development	\$75,000
ID	City of Orofino	\$58,000

EXPIRATION DATE:
September 30, 2005

FILING INSTRUCTIONS:
Community/Business Programs

State	Applicant	Amount Awarded
CT	Quinebaug Shetucket Heritage Corridor, Inc.	\$9,500
OK	Pontotoc Technology Center	\$99,999
AL	Rainbow Omega, Inc.	\$500,000
AK	Juneau Economic Development Council	\$99,400
NC	Town of Aulander	\$250,000
NJ	Borough of Wrightstown	\$75,000
ND	Tri-County Regional Development Council	\$49,500
CO	Colorado Cooperative Council, Inc.	\$187,180
TX	FUTURO Communities, Incorporated	\$500,000
FL	Town of Century	\$386,300
CA	Desert Alliance for Community Empowerment	\$450,000
VA	Amelia County	\$99,000
IL	City of West Frankfort	\$142,500
VT	Vermont Center for Emerging Technologies, Inc. (VCET)	\$99,900
WI	Town of Jackson	\$99,000
MI	Sault Ste. Marie Tribe of Chippewa Indians	\$69,474
WV	Adaland Mansion Development, Inc.	\$90,000
NM	Rocky Mountain Farmers Union	\$45,000
KY	Mountain Association for Community Economic Development (MACED)	\$322,241
TN	Industrial Development Board of the Town of Huntingdon	\$250,000
WY	Converse Area New Development Organization (CANDO)	\$27,540
PR	EL Atlantico Resource Conservation and Development, Inc.	\$61,000
HI	The Arc of Hilo	\$59,000
GA	Crisp County-Cordele Industrial Development Authority	\$99,999
IA	Mitchell County Economic Development Commission	\$99,000
ME	Moosetown Riders, Inc.	\$57,500
PA	Citizens of Pennsylvania Future	\$99,975
	Total	\$5,932,787

This completely depletes the National Office Reserve account for fiscal year 2005. All projects must have an obligation date of no later than September 30, 2005. Thank you for your continued support in administering the Rural Business Enterprise Grant Program.

(Signed by William F. Hagy III)

WILLIAM F. HAGY III
Deputy Administrator
Business Programs

September 7, 2005

SUBJECT Rural Business Opportunity Grant Program
 National Office Reserve
 Fiscal Year 2005 Funding Selections

TO: State Directors, Rural Development

ATTN: Business Programs Directors

We have recently completed the funding cycle for the National Office Reserve. There was \$1,042,000 available for this cycle. There were 99 requests for funds totaling \$5,706,677. We are pleased to announce that the following requests were selected:

<u>State</u>	<u>Applicant</u>	<u>Amount</u>	<u>Score</u>
AZ	MoenKopi Developers Corporation, Inc.	\$49,900	100
GA	Voyage of Discovery, Inc.	\$150,000	115
IA	Upper Explorerland Regional Planning Commission	\$50,000	115
IA	The Siouxland Initiative	\$43,540	98
ID	Valley County	\$50,000	110
IN	City of Plymouth	\$50,000	115
ME	Maine Rural Partners	\$50,000	115
MN	Northeast Entrepreneur Fund, Inc.	\$50,000	110
MT	GAIN Development Corporation	\$50,000	100
NE	Nebraska Grain and Feed Association	\$44,700	115
OK	The Oklahoma State Chamber of Commerce & Associated Industries	\$49,860	115
OR	Oregon Coastal Zone Management Association	\$50,000	105
PA	Tioga County Development Corporation	\$50,000	105
SD	South Dakota Rural Development Council, Inc.	\$50,000	105
TN	Jubilee Project, Inc.	\$50,000	103
TX	Development Corporation of Haskell, Inc.	\$30,000	100
UT	Rocky Mountain Farmers Union (NAVASEW)	\$50,000	100
WA	North Central WA Resource Conserv. & Economic Dev. Council	\$50,000	102
WI	Heart of Wisconsin Business Incubator, Inc.	\$49,000	115
WV	City of Parsons	\$25,000	100
	TOTAL	\$1,042,000	

EXPIRATION DATE:
September 30, 2005

FILING INSTRUCTIONS:
Community/Business Programs

All applications remaining on the National Office Reserve list will be removed. Your efforts and continued support for the Rural Business Opportunity Grant Program is appreciated.

(Signed by William F. Hagy III)

WILLIAM F. HAGY III
Deputy Administrator
Business Programs

September 7, 2005

SUBJECT: Rural Economic Development Loan and Grant Program
Projects Funded for Fourth Quarter
Fiscal Year 2005

TO: State Directors, Rural Development

ATTN: Business Programs Directors

The Rural Business-Cooperative Service (RBS) has announced loan and grant selections for the fourth quarter of fiscal year (FY) 2005 under the Rural Economic Development Loan and Grant (REDLG) Program. A listing of loan and grant awards is attached for your information.

During the fourth quarter of FY 2005, 22 zero-interest loan applications, totaling \$10,880,000 were considered by RBS for financing. Based on the availability of funds, 4 applications were selected for funding totaling \$2,430,000. These funds will be leveraged by \$8,217,500 of private and public financing and directly create 288 jobs in rural areas and help save 300 existing positions.

In addition to the loan selections, eleven grants totaling \$3,041,000, to finance revolving loan fund programs that will be operated by rural electric utilities were selected for funding. The initial zero-interest loans from the revolving loan fund programs, leveraged by \$14,921,971 in private and public financing, will provide financing to purchase new medical equipment and develop essential community facilities in rural America. An estimated 109 new jobs will be created and 92 jobs will be saved as a result of these grants.

If you have any questions, please contact the Specialty Lenders Division, Processing Branch, (202) 720-1400.

(Signed by William F. Hagy III)

WILLIAM F. HAGY III
Deputy Administrator
Business Programs

Attachment (2 pages)

EXPIRATION DATE:
September 30, 2005

FILING INSTRUCTIONS:
Community/Business Programs

Attachment

**RURAL ECONOMIC DEVELOPMENT LOAN AND GRANT PROGRAM
REQUEST FOR LOAN FUNDS – Fourth Quarter FY 2005**

Total Available FY 2005	\$ 24,802,639
Less 1 st , 2 nd and 3 rd Quarters FY 2005	<u>\$ 22,322,375</u>
Balance Remaining	\$ 2,480,264

State	Project	Priority Points	Loan Amount	REDL Number
IA 69	Access Energy Cooperative	303	\$ 500,000	1026
MS 45	East Mississippi Electric Power Association	292	\$ 740,000	1029
IA 98	Heartland Power Cooperative	288	\$ 740,000	1027
KY 65	Kenergy Corporation-Fresh Meat Solutions, LLC	288	\$ 450,000	1028
4 Loans		Total	\$2,430,000	

Balance of Loan Funds After Above Request: \$ 50,264

Attachment

**RURAL ECONOMIC DEVELOPMENT LOAN AND GRANT PROGRAM
REQUEST FOR GRANT FUNDS – Fourth Quarter FY 2005**

Total Available FY 2005	\$ 10,000,000
Less 1 st , 2 nd and 3 rd Quarter FY 2005	<u>\$ 5,079,000</u>
Balance Remaining	\$ 4,921,000

State	Project	Priority Points	Grant Amount	REDG Number
OH 33	Midwest Electric, Inc.	296	\$ 300,000	323
AL 23	South Alabama Electric Cooperative, Inc. (SAEC)	285	\$ 300,000	324
FL 34	Gulf Coast Electric Cooperative	282	\$ 120,000	325
IA 32	Butler County Rural Electric Cooperative	239	\$ 300,000	326
IA 77	Southern Iowa Electric Cooperative, Inc.	239	\$ 271,000	327
IA 597	Ellsworth Cooperative Telephone Association	225	\$ 300,000	328
IA 84	Corn Belt Power Cooperative	222	\$ 300,000	329
ND 527	Polar Communications Mutual Aid Corporation	215	\$ 300,000	330
MN 537	Consolidated Telecommunications Company	202	\$ 300,000	331
WI 32	Pierce-Pepin Cooperative Services	200	\$ 300,000	332
IA 99	Prairie Energy Cooperative	191	\$ 250,000	333
11 Grants		Total	\$3,041,000	

Balance of Grant Funds After Above Request: \$1,880,000

September 7, 2005

SUBJECT: Intermediary Relending Program
Fourth Quarter Funding

TO: State Directors, Rural Development

ATTN: Business Programs Directors

The fiscal year 2005 fourth quarter funding selections for the Intermediary Relending Program (IRP) non-earmarked funds are listed below for your information. The priority points for each project are inclusive of any Administrator points that were awarded. The selections are as follows:

State	Project Name	Amount	Priority Points
CA	Desert Alliance for Community Empowerment	\$ 400,000	210
CA	Valley Small Business Development Corp.	\$ 750,000	171
OK	Miami Area Economic Development Service	\$ 750,000	158
NC	East Carolina Community Development, Inc.	\$ 750,000	156
SC	Appalachian Development Corporation	\$ 750,000	156
TX	Cen-Tex Certified Development Corporation	\$ 750,000	155
VA	The Center for Community Development, Inc.	\$ 500,000	153
NC	Lumbee River Electric Membership Corporation	\$ 750,000	151
IA	Region XII Council of Governments	\$ 600,000	151
NH	Coastal Economic Development Corporation	\$ 500,000	150
NH	Grafton County Economic Development Corporation	\$ 500,000	150
HI	Lokahi Pacific	\$ 750,000	149
IA	Corn Belt Power Cooperative	\$ 500,000	145
IA	Iowa Falls Area Development	\$ 100,000	145
NM	New Mexico Community Development Loan Fund	\$ 500,000	145
MO	Missouri Family Farm Opportunity Center	\$ 750,000	145
SC	Catawba Regional Development Corporation	\$ 750,000	139
UT	Intermountain Community Capital Corporation	\$ 750,000	137

EXPIRATION DATE:
September 30, 2005

FILING INSTRUCTIONS:
Community/Business Programs

Intermediary Relending Program

2

WI	CAP Services, Inc.	\$ 375,000	135
IA	Sheldon Chamber & Development Corporation	\$ 500,000	125
WV	The Progress Fund, Inc.	\$ 750,000	119
TN	Southeast Local Development Corporation	\$ 600,000	116
ME	Kennebec Valley Council of Governments	\$ 468,592	115
TX	Maverick County Development Corporation	\$ 468,592	115
	TOTAL	\$14,262,184	

Unused earmarked funds totaling \$12,548,058 were pooled on June 30, 2005, and made a part of the unrestricted reserve. There was a total of \$14,262,184 available for this round of funding.

Please provide appropriate notification to applicants that did not receive an allocation. Applications that have been considered for an allocation of funds in four quarterly funding cycles will receive no further consideration, in accordance with RD Instruction 4274-D, section 4274.344(b). Applications that have been considered in less than four quarterly funding cycles will be considered again next fiscal year. You are reminded that this is the final round of funding for the IRP unrestricted reserve.

(Signed by William F. Hagy III)

WILLIAM F. HAGY III
Deputy Administrator
Business Programs

September 12, 2005

SUBJECT: Freedom of Information Act and Privacy Act Processing

TO: Rural Development State Directors

ATTN: Administrative Program Directors and
Freedom of Information Act Coordinators

Recently, the USDA, Rural Development National Office Freedom of Information Act (FOIA) staff completed a Fact Sheet and FOIA/Privacy Act (PA) Processing Guide that is intended to assist employees who are new to the FOIA/PA process.

The attached documents summarize the responsibilities of State Office FOIA Coordinators and National Office FOIA Specialists and provide guidance for processing FOIA requests. The guide also includes information from Rural Development Instruction 2018-F, "Availability of Information" and Rural Development Instruction 2015-E, "Availability of Information Under the Privacy Act."

Each office should have copies and/or access to these instructions and a current version of the FOIA/PA Overview issued by the Department of Justice's (DOJ) Office of Information and Privacy (OIP). In addition, each coordinator should attend training sponsored by the DOJ/OIP. FOIA training courses and reference materials may be accessed by going to the following website: <http://www.usdoj.gov>.

EXPIRATION DATE:
September 30, 2006

FILING INSTRUCTIONS:
Administrative/Other Programs

Coordinators are encouraged to contact the USDA Rural Development, National Office FOIA staff for guidance. Contacts are: Dorothy Hinden, FOIA Officer, at 202-692-0031; Adrienne Stinnett, FOIA Specialist, at 202-692-0224; and Karla Timmons, FOIA Assistant, at 202-692-0015.

(Signed by Sherie Hinton Henry)

SHERIE HINTON HENRY
Deputy Administrator
for Operations and Management

Attachments

Sent by electronic mail at 3:00PM on 9-12-05 by SSD.

Fact Sheet

State Office Responsibilities:

The State Office has staff designated as Coordinators who are responsible for handling Freedom of Information Act/Privacy Act (FOIA/PA) requests, in addition to their other duties. They are responsible for ensuring all incoming FOIA/PA requests are date stamped with the date of receipt, logged into a tracking system and analyzed to determine information being requested and if the information exists. It is a statutory requirement for responses to be provided within 20 workdays from the date of receipt. In the event the 20 workdays cannot be met, Coordinators are required to notify the requester that additional time is needed to process the request. Each response must include the records requested in their entirety or an explanation why records deemed responsive to the request are being withheld. The response must also identify the FOIA/PA exemptions that apply to the withheld information and incorporate the right to appeal the decision used to withhold requested information.

The FOIA/PA Coordinators are responsible for estimating fees for processing requests and notifying the requester of the cost estimate in advance of processing the request.

FOIA/PA Coordinators should refer to Rural Development (RD) Instruction 2018-F Section 255(a-g) for fee calculation guidance. Fees for processing include direct costs such as searching, copying, computer programming, and computer mainframe time.

In cases where there is a request for information that contains financial data of a commercial entity, the FOIA/PA Coordinators are required to notify the commercial entity of the request affording them the opportunity to object to the release of their commercial or financial information pursuant to Executive Order 12600. However, the determination to release information is ultimately to be made by the FOIA/PA Coordinators within their state's jurisdiction.

National Office Responsibilities:

The National Office has the same responsibilities as the State Office FOIA/PA Coordinators, when FOIA/PA requests are received. However, the National Office has FOIA/PA Specialists who are primarily responsible for handling FOIA/PA requests. Additionally, the National Office refers incoming FOIA/PA requests to the appropriate State Office for initial response. When requests are received in the National Office for information specific to State Office records, the National Office is responsible for providing an acknowledgement letter to the requester notifying them of the referral and providing the address of the State Office where the requests are being referred. Initial requests that pertain to records created and maintained by Rural Development's National Office program areas are responded to by the National Office FOIA/PA Specialists. The National Office is responsible for providing guidance, advice and ensuring program areas receive updated information concerning changes in FOIA/PA practices and interpretations as received by the Office of the General Counsel or the Agency FOIA Officer. The National Office is responsible for soliciting and compiling data from the State and National Offices for inclusion into the fiscal year end report to the Department of Justice as required by Congress.

Freedom of Information Act/Privacy Act Processing Guide

1) Processing Request

- a. Date stamp request (use same date as received if received before 1:00 p.m., and next day if received after 1:00 p.m.)
- b. Create an electronic log specifically dedicated to Freedom of Information Act (FOIA) and Privacy Act (PA) requests. Within the log, assign each request its own unique chronological identifier, in addition to a summary of the records requested.
- c. Create a case file utilizing the chronological identifier and the last name of the requester.
- d. Generate an acknowledgement letter to the requester indicating that fees may be associated with processing the request and if the fee is over \$25, they will be notified.

2) Determine Scope or Analyze the Request

- a. Determine if your organization has the records or information requested.
- b. Determine who you will need to contact in order to coordinate and gather the requested records.
- c. Determine if fees will be associated with complying with the request, if so how much (provide estimate). Refer to RD Instruction 2018-F Section 255(a-g) for fee calculation guidance. If the fee is more than \$25, notify the requester immediately in writing requesting payment in advance of actually “processing the records.”

3) Retrieval and Processing of Records

- a. Obtain responsive records.
- b. Review responsive records and make two copies of the original document. One copy is to be kept with the original without remarks and the other copy can be used for remarks.
 1. Identify what records and/or information contained in the record is releasable and what is not.
 2. Make redactions/deletions to information protected by one or more of the nine exemptions (generally, we use only FOIA exemptions two – seven and PA exemptions where appropriate).

FOIA/PA Processing Guide (Continued)

4) Drafting the Response Letter for Signature by the State Director

a. All final letters should indicate the action taken on the case using one of the following descriptions:

1. Granted in full (all requested records released).
2. Granted in part (deletions made to portions of some of the documents, but not all documents are being withheld).
3. Denied in full (no documents were released).

b. Letters which deny access to information in full or in part require the following:

1. Identification of the information denied or withheld.
2. The appropriate exemptions must be cited.
3. Language indicating how the requester may appeal the decision.
(See RD Instruction 2018-F, Section 259(a)).

The following are a few additional points to processing requests received by Rural Development National Office Specialists and State Office Coordinators:

- FOIA Appeals are **always** immediately referred to the National Office for processing.
- Rural Development does not accept e-mailed FOIA requests (must have an original signature).
- FOIA does not require the agency to answer questions in order to respond to a request, and neither is the agency required to create records in order to respond to a request (only provide documents that already exist).
- Determining the scope and analyzing requests properly can save time and often will eliminate extra work.

September 13, 2005

SUBJECT: Interest Rates for Community Facilities

TO: Rural Development State Directors,
Rural Development Managers,
and Area Directors

Effective from October 1, 2005, through December 31, 2005, the interest rates for direct community facility loans are as follows:

Poverty Line...unchanged at.....	4.500%
Intermediate... increased to.....	4.375%
Market..... increased to.....	4.250%

For this quarter, all loans may be obligated at the lower market rate. Please notify appropriate personnel of these rates.

(Signed by Russell T. Davis)

RUSSELL T. DAVIS
Administrator
Rural Housing Service

Sent by Electronic Mail on **9/13/05** at **1:20 p.m.** by PAD.

EXPIRATION DATE:
December 31, 2005

FILING INSTRUCTIONS:
Administrative/Other Programs

September 13, 2005

SUBJECT: Interest Rates for Water and Waste Disposal
Loans, Watershed Protection and Flood
Prevention Loans, and Resource Conservation
and Development Loans

TO: Rural Development State Directors,
Rural Development Managers,
and Community Development Managers

Effective from October 1, 2005, through December 31, 2005, the interest rates for Water and
Waste Disposal Loans are as follows:

Poverty Line...unchanged at.....4.500%
Intermediate.. increased to.....4.375%
Market..... increased to..... 4.250%

For this quarter, all loans may be obligated at the lower market rate. Also, the rate for Watershed
Protection and Flood Prevention Loans and Resource Conservation and Development Loans is as
follows:

CURRENT RATE	NEW RATE
4.125%	4.250%

EXPIRATION DATE:
December 31, 2005

FILING INSTRUCTIONS:
Administrative/Other Programs

Please notify appropriate personnel of these rates.

(Signed by Michael P. Thieman) for

CURTIS M. ANDERSON
Acting Administrator
Rural Utilities Service

Sent by Electronic Mail on 9/13/05 at 11:35 a.m. by PAD.

September 13, 2005

SUBJECT: Interest Rate Changes for Housing Programs
and Credit Sales (Nonprogram)

TO: Rural Development State Directors,
Rural Development Managers,
and Area Directors

ATTN: Rural Housing Program Director

The following interest rates, effective October 1, 2005, are changed as follows:

<u>Loan Type</u>	<u>Existing Rate</u>	<u>New Rate</u>
ALL LOAN TYPES		
Treasury Judgement Rate	3.770%	3.880%

The current rate shown above is as of the week ending August 26, 2005. The actual judgement rate that will be used will be the rate for the calendar week preceding the date the defendant becomes liable for interest. This rate may be found by going to the Federal Reserve web site for the weekly average 1-year Constant Maturity Treasury yield (www.federalreserve.gov/releases/h15/data/wf/tcm1y.txt).

RURAL HOUSING LOANS

Rural Housing (RH) 502		
Low or Moderate	5.375	5.375

EXPIRATION DATE:
October 31, 2005

FILING INSTRUCTIONS:
Administrative/Other Programs

Single Family Housing (SFH) Nonprogram	5.875	5.875
Rural Housing Site (RH-524), Non-Self-Help	5.375	5.375
Rural Rental Housing and Rural Cooperative Housing	5.375	5.375

Please notify appropriate personnel of these rates.

(Signed by Russell T. Davis)

RUSSELL T. DAVIS
Administrator
Rural Housing Service

Sent by Electronic Mail on 9/13/05 at 4:55 p.m. by PAD.

September 14, 2005

SUBJECT: Interest Rate for Direct Business
and Industry Loans

TO: Rural Development State Directors,
Rural Development Managers,
and Area Directors

The following interest rate is in effect October 1, 2005, through December 31, 2005.

<u>Loan Type</u>	<u>Existing Rate</u>	<u>New Rate</u>
Direct Business and Industry	6.000%	6.500%

Please notify appropriate personnel of this rate.

(Signed by Peter Thomas)

PETER THOMAS
Administrator
Rural Business-Cooperative Service

Sent by Electronic Mail on 9/15/05 at 12:10 p.m. by PAD.

EXPIRATION DATE:
December 31, 2005

FILING INSTRUCTIONS:
Administrative/Other Programs

September 15, 2005

SUBJECT: Rural Development Audit Program

TO: Rural Development State Directors
National Office Officials

ATTN: Management Control Officers
Administrative Program Directors

The Rural Development Audit Program has been updated for Fiscal Year (FY) 2006 in order to provide audit-related guidance for selected Rural Development programs. The Audit Program is effective for audit periods ending on December 31, 2005, and thereafter. The Audit Program incorporates the latest revisions to Government Auditing Standards issued by the Government Accountability Office. The following Rural Development programs are included in the Audit Program along with the appropriate Catalog of Federal Domestic Assistance (CFDA) number:

CFDA No. 10.415/10.427 – Rural Rental Housing Loans
CFDA No. 10.766 – Community Facilities Loans and Grants
CFDA No. 10.768 – Business and Industry Guaranteed Loans
CFDA No. 10.767 – Intermediary Relending Program
CFDA No. 10.854 – Rural Economic Development Loans and Grants

Please note that the September 2005 Audit Program replaces the October 2004 Audit Program, and any previous copies of the Farmers Home Administration Audit Program dated December 1989. If requested, copies of the September 2005 Audit Program should be provided to Rural Development borrowers, their independent auditors, and appropriate Rural Development staff.

EXPIRATION DATE:
September 30, 2006

FILING INSTRUCTIONS:
Administrative/Other

Copies of the Rural Development Audit Program may only be obtained via the Rural Development internet homepage at: <http://www.rurdev.usda.gov/rd/pubs/auditguide.html>. Please provide the internet address to all parties interested in obtaining copies of the Audit Program.

Questions concerning the Rural Development Audit Program may be directed to John Purcell, Director, Financial Management Division (FMD) at (202) 692-0080 or John.Purcell@wdc.usda.gov.

(Signed by Sherie Hinton Henry)

SHERIE HINTON HENRY
Deputy Administrator
for Operations and Management

Attachment (Copies may only be obtained at:
<http://www.rurdev.usda.gov/rd/pubs/auditguide.html>.)

Sent by electronic mail on **9/16/05** at **10:30 a.m.** by FMD.
State Directors and National Office Officials should advise other personnel as appropriate.

September 16, 2005

TO: State Directors
Rural Development

ATTENTION: Rural Housing Program Directors

FROM: David J. Villano (Signed by David J. Villano)
Deputy Administrator
Single Family Housing

SUBJECT: Fiscal Year (FY) 2006 Single Family Housing Section 502 Direct Program
Funding Update

For FY 2006, we are projecting to set aside \$175,000,000 for 502 Direct Self Help housing loans. Self Help Housing is an important component of the President's Commitment to Minority Homeownership.

Based on feedback from States indicating either higher or lower expected needs in the Self Help program this year, we have developed an online survey allowing State Program Directors to indicate estimated Self Help funding needs for FY 2006.

This survey is scheduled to be open October 3-16, 2005 and is located at <http://survey.sc.egov.usda.gov/survey.aspx?surveykey=41>. Please take a moment to complete this survey.

Please contact Lou Paulson at 202-720-1478 or Lou.Paulson@usda.gov if you have questions about or difficulty completing the online survey.

Expiration Date:
September 30, 2006

Filing Instructions:
Housing Programs

September 16, 2005

TO: All State Directors
Rural Development

ATTENTION: Rural Housing Program Directors

FROM: David J. Villano *(Signed by David J. Villano)*
Deputy Administrator
Single Family Housing

SUBJECT: **Additional Access to BRIO Reports Due to Implementation of
Program Funds Control System**

Effective October 2005, Section 502 Direct and Section 504 Loan and Grant funds will be maintained in the Program Funds Control System (PFCS).

Individuals in your offices who currently refer to the Appropriations System to check funds, will need additional BRIO access for funds visibility. Personnel who already access 502 Guaranteed funds will not need additional access. Personnel who do not have BRIO access, but need to access funding data, will be required to request a BRIO license.

Please work with your Information Resource Manager (IRM), to request the BRIO licenses and/or your Security Point of Contact, to request additional access to the BRIO Subfolder. Because of the expected number of requests, the Security Office would like to begin updating profiles as soon as possible.

Additional access is for the PFCS folder/ RD State subfolder.

Please contact Lou Paulson at Lou.Paulson@usda.gov if you have any questions.

Expiration Date:
September 30, 2006

Filing Instructions
Housing Programs

September 23, 2005

TO: State Directors
Rural Development

ATTN: Multi-Family Housing Program Directors/Coordinators and
Automated Multi-Family Accounting System (AMAS) Coordinators

FROM: Russell T. Davis *(Signed by Russell T. Davis)*
Administrator
Rural Housing Service

SUBJECT: Request for Fiscal Year (FY) 2006 Rental Assistance (RA) Data for Renewal
Needs for Multi-Family Housing

The purpose of this memorandum is to obtain verified data concerning the need for renewal Rental Assistance (RA) during FY 2006. This data will be used to allocate renewal RA and must be accurate.

Each State AMAS Coordinator will receive (under separate cover) a copy of the RC-823, "Unliquidated Rental Assistance Obligations Estimated Fund Depletion Report." This report should be immediately forwarded to your servicing offices for review and compilation of expiring RA obligations that need to be renewed during the time period of January 1 through December 31, 2006. The servicing offices should complete Attachment A of this memorandum and return it, along with a copy of the verified RC-823 report, to the State Office for review and compilation.

Each AMAS Coordinator should collect Attachment A, "FY 2006 RA Renewal Needs For Servicing Office Number _____," and review, verify, and summarize the data provided by the servicing offices on Attachment B, "FY 2006 RA Renewal Needs for the State of _____."

- A. To help identify renewal RA needs, the following steps should be followed:
1. The servicing office should use the RC-823C report and verify project-by-project RA renewal needs for only those projects with RA agreements that will run out of funds during the time period of January 1 through December 31, 2006.

EXPIRATION DATE:
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Housing Programs

2. Pencil in any additional projects that are not listed on the report, but need to be renewed during the January 1 through December 31, 2006, time period. Projects currently scheduled to deplete between January 1, 2007, and March 31, 2007, need to be evaluated to determine if RA is being used at a rate that would cause the obligation to need renewal during FY 2006.

3. The servicing office should identify the quarter in which the project's RA will be depleted. When examining RA agreement usage to determine which quarter the RA will deplete, utilize the average of the last 3 months' RA usage. The last 3 months' average will provide the most accurate indicator of usage by taking into account recent rent increases and usage by current tenants.

4. To assist you in determining the correct number of needed RA units, you may wish to review additional sources for verifying renewal needs, such as your RA tracking records; RC-620 Report, "Rental Assistance Management Report;" FOCUS Report AM10, "RA Units Used/Not Used Report;" MFIS Report PRJ2200, "Rental Assistance Agreement;" or FOCUS Report, "RAEXPIRE." (See Attachment C for instructions regarding using FOCUS Report "RAEXPIRE").

5. Refer to the AMAS Manual, Chapter 9, "RA Management," for additional information.

B. DO NOT INCLUDE EXPIRING RA OBLIGATIONS THAT HAVE ALREADY BEEN RENEWED WITH A RENEWAL OBLIGATION. The AMAS Coordinator should ensure and confirm that RA obligations that were renewed, but still appear on the report because of an unliquidated balance on the expiring obligation, are deleted from Attachment A and are not "double counted." Since the RC-823 report was run as of June 30, 2005, RA obligations that have been renewed since June 30, 2005, must be crossed out.

Note that renewal RA should not be obligated earlier than 90 days prior to the projected depletion of funds. Example: an RA obligation that will deplete during the January 1 to March 31 quarter should not be obligated prior to October of the preceding year.

C. AMAS Coordinators should ensure that the "RA Review" process is being done correctly in the Multi-Family Information System (MFIS). If an obligation is being renewed, you need to input the new agreement number in the column "Replace By" next to the old agreement being depleted.

D. AMAS Coordinators should ensure that all servicing offices receive this memorandum and a copy of the RC-823 report discussed above.

Along with the RC-823, "Unliquidated Rental Assistance Obligations Estimated Fund Depletion Report," are Parts D & E entitled, "RA Agreements Inactive for 3 Months or More." In order for the National Office to determine that RA is being properly utilized, it will be necessary for you to respond regarding the status of each of the obligations shown outstanding on the RC-823 D & E report. Please review and make notations on the report as to which of the following conditions exist:

A. If the obligation was for new construction units, indicate when you anticipate the project to be operational.

B. If the obligation was for renewal units, indicate when you anticipate the old obligation expiring.

C. If the obligation was not depleted prior to using a renewal obligation, indicate the course of action to resolve the problem.

State Directors should submit a copy of the verified RC-823 report and Attachments A and B to the Multi-Family Housing Portfolio Management (MFHPM) Division, Mail Stop 0782, no later than October 7, 2005. If you have any questions, please contact Susie Turner at (202) 720-1060.

Attachments

FY 2006 RA RENEWAL NEEDS FOR
SERVICING OFFICE NUMBER _____

TYPE	UNITS EXPIRING Jan.-Mar.	UNITS EXPIRING Apr.-June	UNITS EXPIRING July-Sept.	UNITS EXPIRING Oct.-Dec.	TOTAL
RENEWAL:					
Family (B) _____	_____	_____	_____	_____	
Elderly (H) _____	_____	_____	_____	_____	
LH (P) _____	_____	_____	_____	_____	

Note: Attachments A & B and RC-823 B/C/D/E for each Area Office must be returned to the National Office, Attn: Susie Turner by **October 7, 2005**.

FY 2006 RA RENEWAL NEEDS FOR THE
STATE OF _____

TYPE	UNITS EXPIRING Jan.-Mar.	UNITS EXPIRING Apr.-June	UNITS EXPIRING July-Sept.	UNITS EXPIRING Oct.-Dec.	TOTAL
RENEWAL:					
Family (B)	_____	_____	_____	_____	_____
Elderly (H)	_____	_____	_____	_____	_____
LH (P)	_____	_____	_____	_____	_____

Note: Attachments B and RC-823 B/C/D/E for each Area Office must be returned to the National Office, Attn: Susie Turner by **October 7, 2005**.

RA Report

RA UNITS EXPIRING

ST	AREA	CTY	IDNBR	PRJ	BOR	RENT	RA	RA		RA
		CDE			NAME	CDE	AGRMT	UNIT	MOS	UNITS
---	----	---	-----	---	-----	----	-----	-----	---	-----
45	601	004	0050382405	0038	VILLAGE ASSOCIATES	EL	950100	K	9	2
			0050388521	0013	GLOCESTER HOUSING	EL	810102	1	19	19
							870103	3	12	14
							960100	K	14	2
		006	0222537948	0033	PEACE DALE UNITED	EL	990100	H	15	30
*TOTAL DSTCDE									14	67
*TOTAL STCDE									14	67
TOTAL									14	67

THIS REPORT MAY INCLUDE BORROWERS WHO HAVE HAD UNITS ALREADY REPLACED

TO COPY THE FILE

From the FOCUS Main Menu: Hit F3

At the prompt, type: tso copy 'afn229.focexec.data(raexpire)' 'afsYYY.focexec.data(raexpire)'

YYY = your id number

To check that the report has been copied. Type "dir" at the prompt.

TO EXECUTE THE REPORT:

From the FOCUS Main Menu: Hit F3

At the prompt, type:

> exec raexpire

Then the system will ask for the following information:

PLEASE SUPPLY VALUES REQUESTED

STATE_CODE= > 45	(Enter your state code)	
BEGTERM= > 5	(Enter the number of months from current month requesting to see the beginning list of units will be expiring) – then hit “enter” key	If current date is Sept. 2005, want to see everything expiring beginning January 2006. (Five months – Sept., Oct., Nov., Dec. & Jan.)
ENDTERM= > 16	(Enter the number of months from current month requesting to see the ending list of units will be expiring) - then hit “enter” key	If current date is Sept. 2005, want to see everything expiring ending December 2006. (Sixteen months – Count Sept. 2005 through Dec. 2006.)

> NUMBER OF RECORDS IN TABLE= 349 LINES= 31
(BEFORE TOTAL TESTS)

PAUSE.. PLEASE ISSUE CARRIAGE RETURN WHEN READY

September 23, 2005

SUBJECT: Availability of the Rural Development Training Calendar

TO: National Office Officials
Rural Development State Directors

ATTN: Training Coordinators, Administrative Program Directors, and Human
Resource Managers

The Rural Development Mission Area has a wealth of talent spread throughout the States, the National Office, and St. Louis. There is a recognized need to utilize this talent in the most efficient manner to meet the ever growing training needs of its employees. We are aware of many training efforts that are ongoing throughout the organization emphasizing relevant and timely topics for all employees. We would like to expand the use of these training opportunities.

During the past year, an electronic Training Calendar was established on the Rural Development Intranet Site (<http://teamrd.usda.gov>) as an informational resource for all employees. We intend for this to be an active tool for all employees to identify training that is being given at any location to facilitate the sharing of resources.

To be effective, any organizational unit that is providing training needs to submit, through their training coordinator (See list attached for the States), the name of the training, a brief description, the location, date, time, space available, pertinent comments and a contact phone number or e-mail address for the review of the National Training Committee and for inclusion on the calendar. This information should be submitted as far in advance as possible to allow other employees time to review it and make any arrangements necessary to participate. Attached to this memorandum is a format that was previously distributed that can be used to submit training opportunities for the calendar. This form may be Faxed to (202) 401-1051 or sent by e-mail to Gerard.Wenham@wdc.usda.gov.

EXPIRATION DATE:
September 30, 2006

FILING INSTRUCTIONS:
Administrative/Other Programs

This is a living document that will change regularly as new training opportunities are identified and scheduled. It is the responsibility of all Rural Development Training Coordinators to check this calendar on a regular basis to be aware of upcoming training opportunities and to inform all employees in their jurisdiction.

(Signed by Sherie Hinton Henry)

SHERIE HINTON HENRY
Deputy Administrator
for Operations and Management

Attachments

Sent by electronic mail on 9/26/05 at 12:05 pm by PAD.
Rural Development State Directors and National Office Officials should advise other personnel as appropriate.

STATE TRAINING COORDINATORS

Attachment 1

STATE	NAME	TITLE	PHONE	E-MAIL
Alabama	Barry Taylor	Admin Pgms Dir	334-279-3411	barry.taylor@al.usda.gov
Alaska	Rosanna Benbow	Admin Pgms Dir	907-761-7707	rbenbow@ak.usda.gov
Arizona	Mary Gargas	HRM	602-280-8716	mary.gargas@az.usda.gov
Arkansas	Sherry Johnson	HRM	501-301-3217	sherry.d.johnson@ar.usda.gov
California	Rita Medina	Admin Pgms Dir	530-792-5833	rita.medina@ca.usda.gov
Colorado	Laurie Batcheller	HRM	720-544-2908	laurie.batcheller@co.usda.gov
Delaware	Karen Platzke	Admin Pgms Dir	302-697-4330	karen.platzke@de.usda.gov
Florida	Jeffrie Navarro	HRM	352-338-3409	jeffrie.navarro@fl.usda.gov
Georgia	Bill Walinow	Admin Pgms Dir	706-546-2173	bill.walinow@ga.usda.gov
Hawaii	J C Hansen	Admin Pgms Dir	808-933-8315	jc.hansen@hi.usda.gov
Idaho	Carol Ann Murgoitio	Admin Pgms Dir	208-378-5602	carol.murgoitio@id.usda.gov
Illinois	Julie Wilson	HRM	217-403-6204	julie.wilson@il.usda.gov
Indiana	Diane Butler	HRM	317-290-3100x402	diane.butler@in.usda.gov
Iowa	Denise Toney	HRM	515-284-4696	denise.toney@ia.usda.gov
Kansas	Darla Buckman	Admin Pgms Dir	785-271-2712	darla.buckman@ks.usda.gov
Kentucky	Shirley Halcomb	Prog Analyst	606-668-7169	shirley.halcomb@ky.usda.gov
Louisiana	Glenda Whitaker	HRM	318-473-7929	glenda.whitaker@la.usda.gov
Maine	Brian Vigue	HRM	207-990-9108	brian.vigue@me.usda.gov
Massachuset	Cara Rigali	Mgt Anal/CRM	413-253-4320	cara.rigali@ma.usda.gov
Michigan	Shelly Teklinsky	Civil Rights Mgr	517-324-5201	shelly.teklinsky@mi.usda.gov
Minnesota	Joni Chachich	HR Asst	651-602-7784	jeni.chacich@mn.usda.gov
Mississippi	Lynn Hill	HR Specialist	601-965-4316	lynn.hill@ms.usda.gov
Missouri	Raymond Homer, Jr	Asst to St Director	573-876-9328	raymond.homer@mo.usda.gov
Montana	Janelle Gustafson	HRM	406-585-2504	janelle.gustafson@mt.usda.gov
Nebraska	Karen Jones	HRM	402-437-5517	karen.jones@ne.usda.gov
Nevada	Peggy Odriscoll	Admin Pgms Dir	775-887-1222 x21	peggy.odriscoll@nv.usda.gov
New Jersey	Helene Toner	Admin Pgms Dir	856-787-7712	helene.toner@nj.usda.gov
New Mexico	Elizabeth Gallegos	Act Adm Pgm Dir	505-761-4950	elizabeth.gallegos@nm.usda.gov

STATE TRAINING COORDINATORS

STATE	NAME	TITLE	PHONE	E-MAIL
New York	Brenda Chewnig-Kulick	HRM	315-477-6439	b.chewning-kulick@ny.usda.gov
New York	Joel Weirick	Admin Pgms Dir	315-477-6433	joel.weirick@ny.usda.gov
NorthCarolina	Jan Cochran	Budget Analyst	919-873-2021	jan.cochran@nc.usda.gov
North Dakota	Debra Steinwand	Mgt/Pgm Analyst	701-530-2058	debra.steinwand@nd.usda.gov
Ohio	Barbara Sefchick	HRM	614-255-2510	barbara.sefchick@oh.usda.gov
Oklahoma	J. Le Ann Sims	MCO	405-742-1012	jl.sims@ok.usda.gov
Oregon	Danny Mandell	Contract Spec	503-414-3392	danny.mandell@or.usda.gov
Pennsylvania	Trudy Moore	Asst to St Director	717-237-2266	trudy.moore@pa.usda.gov
Puerto Rico	Sylma Vargas	HRM	787-766-5095x231	sylma.vargas@pr.usda.gov
SouthCarolina	Montsie Yarborough	HRM	803-253-3993	montsie.yarborough@sc.usda.gov
South Dakota	Kay Daugherty	Admin Pgms Dir	605-352-1105	kay.daugherty@sd.usda.gov
Tennessee	Karen Huff	HRM	615-783-1318	karen.huff@tn.usda.gov
Texas	Ronny McClarron	HRM	254-742-9715	ronny.mcclarron@tx.usda.gov
Texas	Sylvia Maedgen	HRM	254-742-9706	sylvia.maedgen@tx.usda.gov
Utah	Cindy Gibson	HRM	801-524-4334	cindy.gibson@ut.usda.gov
Vermont	Anita Moore	Spec Proj Coord	802-828-6006	anita.moore@vt.usda.gov
Virginia	J. Vern Orrell	Asst to St Director	804-287-1590	vern.orrell@va.usda.gov
Washington	Ardell Beier	Admin Pgms Dir	360-704-7743	ardell.beier@wa.usda.gov
West Virginia	Richard Satterfield	Asst to St Director	304-284-4874	richard.satterfield@wv.usda.gov
Wisconsin	Frank Larson	HRM	715-345-7600x103	frank.larson@wi.usda.gov
Wyoming	Cheryl Pesicka	HR Specialist	307-233-6712	cheryl.pesicka@wy.usda.gov

Input for Training Events Calendar

Sample

Title: Retirement Training

Location: Casper, Wyoming

Date: January 26-28, 2005

Intended Audience: CSRS employees within 5 years of eligibility for optional retirement

Description: A two and one-half day seminar designed to prepare employees for retirement. Topics covered include life and health insurance, long-term care insurance, annuity computations, TSP, estate planning, elder care and wellness.

Remarks: No tuition costs- states must pay travel cost for any attending employees

Contact Person: Larry Fine
Phone: 123-456-7899
E-mail: larry.fine@wy.usda.gov

September 26, 2005

SUBJECT: USDA Faith-Based and Community Initiative
Talking Points

TO: Rural Development State Directors
National Office Officials

ATTN: Administrative Program Directors
Faith-Based and Community Initiative Coordinators/Alternates

In an effort to ensure that the Outreach and Technical Assistance component of the Faith-Based and Community Initiative (FBCI) is met, the Department FBCI has issued the attached FBCI Talking Points. The talking points should be provided to all employees in your program area for use at outreach events, speeches, interview, and presentations.

In addition, the talking points will be posted to the Rural Development web site offering documents that explain the initiative and can assist you in working with organizations. The web site address is: <http://www.rurdev.usda.gov/rd/fbcj>. Please take time to print and read the informational pieces available.

Your assistance in this effort is greatly appreciated. Please feel free to contact Rhonda Brown, Rural Development FBCI Coordinator, at (202) 692-0298, if you have any questions.

(Signed by Sherie Hinton Henry)

SHERIE HINTON HENRY
Deputy Administrator
for Operations and Management

Attachment

EXPIRATION DATE:
September 30, 2006

FILING INSTRUCTIONS:
Administrative/Other Programs

Sent by electronic mail on **9/27/05** at **6:59am** by the Office of the Deputy Administrator for Operations and Management.

U.S. Department of Agriculture Faith-Based and Community Initiative

TALKING POINTS

- For years, faith-based and other community groups have been on the front lines assisting people in need. They have saved and transformed countless lives with their compassion.
- Unfortunately, the Federal government has often not been a willing partner to these faith-based and community groups. Instead, it has put into place a regime of complicated rules and regulations that hinder these groups from competing for Federal funds on an equal footing with other types of organizations to provide necessary services.
- The President believes that all groups – faith-based or secular, large or small – should compete on a level playing field, so long as they obey all legal requirements. That is the reason for the President's Faith-Based and Community Initiative and why it is one of his top domestic priorities.
- At its core, the Faith-Based and Community Initiative has four guiding principles:
 - First, level the playing field to allow the most effective organizations and programs -- whether faith-based or secular -- to partner with the federal government to provide the best services to those who are in need. There is no bias for or against religion or faith-based organizations.
 - Second, ensure that faith-based groups are not forced to change their character to partner with the federal government. A faith-based organization providing Federally-funded benefits or services may retain religious terms in its name; religious art, icons, scriptures, or other symbols in its facilities; a religious mission statement; and its board of directors may be selected on a religious basis and may include clergy.
 - Third, protect the religious liberty of those seeking help from government-funded goods and services. No individual may be denied service because of religious affiliation, including lack of affiliation, nor may receipt of such services by a beneficiary be conditioned upon his or her participation in religious activities.
 - Fourth, there can be no direct government funding of inherently religious activities such as worship, religious instruction, or proselytization. An organization may continue to engage in such activities, but they must be separate in time or location from the government-funded program, voluntary for program beneficiaries, and privately-funded.
- To further these principles, the President created the White House Office of Faith-Based and Community Initiatives, and ten Federal agency offices for Faith-Based and Community Initiatives. These offices are focused on leveraging the essential work of faith-based and other community organizations in a "determined attack on need."

- The White House Office and the ten Federal agency offices are working together to:
 - identify and eliminate Federal barriers to effective faith-based and community programs through legislative, regulatory, and programmatic reforms;
 - ensure that the playing field is leveled so that faith-based and other community groups face fewer bureaucratic barriers; and
 - encourage greater corporate and philanthropic support of these organizations.
- The White House Office and the ten Federal agency offices provide information and training to faith-based and community organizations to empower them to apply for Federal social service grants. They do not administer grant programs or participate in funding decisions. Funding decisions are made within each agency through procedures established by each grant program, which generally involves a competitive process. No funding is set aside for faith-based organizations.

Talking Points Specific to the USDA

- USDA administers a variety of programs that feed, house, and provide other social services to millions of this nation's low-income individuals and families, as well as provide food aid and other humanitarian assistance around the world. The success of many of these programs is due in no small part to USDA's long history of partnering with faith-based and community organizations to help deliver food and other vital assistance to those in need. For example, a June 2002 USDA study found that 65% of emergency kitchens and 67% of food pantries distributing USDA commodities are operated by nonprofit faith-based organizations.
- USDA, along with its Office for Faith-Based and Community Initiatives, is working to strengthen existing partnerships with faith-based and community organizations and create new opportunities to serve even more people in need. These groups are often already working with individuals that USDA's assistance programs are aimed at serving. These existing relationships are valuable assets in USDA's efforts to expand its programs to have a broader reach and be more successful in alleviating hunger and building stronger communities.
- Through the Initiative, USDA is also working to engage new groups -- especially those that might not have partnered with the government before. Working with newer and smaller groups is helping USDA reach more people in need, especially in rural areas, where few groups are working, but the needs are great.
- Many individuals who qualify for and who need government services do not know what is available. They do not know how to access services such as food stamps or housing loans, or where to receive them. Local faith-based and community groups are acting as a bridge between the federal government and our fellow citizens through education and delivery of services.
- USDA is partnering with faith-based and community organizations to alleviate hunger and build strong communities by:

- ensuring that faith-based and community organizations have equal access to USDA programs and benefits,
- working closely with the Department's mission areas to reach out and educate faith-based and community groups about USDA programs and benefits that will enhance their capacity to serve their community,
- seeking opportunities to meet the needs of communities through USDA programs; and
- reporting on progress to ensure that we are producing real results for Americans in need.

USDA's work in these four key areas is similar to the work being done by each of the Faith-Based and Community Initiatives in their respective federal agency.

- To ensure that faith-based and community groups, especially those that have not partnered with the government before, have equal access to USDA funding opportunities, USDA published its final general rule, "Equal Opportunity for Religious Organizations" in July 2004. The regulation guarantees equal treatment for all organizations applying for USDA assistance and is being implemented at the state and local levels.
- USDA FBCI primarily works with FBCI liaisons in Food & Nutrition Service (FNS), Rural Development (RD), and Foreign Agricultural Service (FAS) to enhance the participation of faith-based and community organizations in key programs that deliver food, housing, and other social services to low-income families and individuals in the U.S. and abroad. These liaisons ensure that the FBCI's goals of breaking down barriers and fostering new partnerships are being implemented within their agency programs.

September 27, 2005

TO: State Directors
Rural Development

FROM: Russell T. Davis *(Signed by Russell T. Davis)*
Administrator
Rural Housing Service

SUBJECT: Fiscal Year 2005 End of Year
Renewal Rental Assistance (RA) Obligations

This memorandum is to provide guidance regarding the processing of remaining Fiscal Year (FY) 2005, Renewal Rental Assistance (RA).

In order to fund the 6-month emergency RA for Hurricane Katrina, the Agency has taken the remaining renewal obligations that had not processed as of September 2, 2005, and converted the obligations to a 2-year obligation with an option for an additional 2 years, subject to the availability of funding.

Attached are the following spreadsheets and document that contain information needed to complete the funding of the remaining renewal obligations for FY 2005:

1. Attachment A - Number of units that need to be obligated for renewal. This list is based on a review by the National Office with input from the State Office AMAS Coordinator during the past 3 weeks. These units have been allocated to your state. The new allotment coding and type of units are as follows:

	Allotment Code	Type of Units
Family	21052 21414370031	C
Elderly	21052 21414370091	I
Labor Housing	21052 21414370052	R

EXPIRATION DATE:
September 30, 2006

FILING INSTRUCTIONS:
Housing Programs

2. Attachment B - List of projects that need to have renewal RA units obligated out of the remaining FY 2005 funds. If the information has any discrepancies, the AMAS Coordinator must contact Susie Turner at 202-720-1060 *immediately*.
3. Attachment C - Copy of a letter signed by Administrator Russell Davis to be provided to each borrower affected by the reduction in the amount of funds obligated for their renewal RA units explaining the situation.

The following form changes need to be made regarding this situation:

1. Form RD 3560-51, "Multi-Family Housing, Obligation – Fund Analysis Part III," should add the following statement under the Block 54, "Remarks:"

The USDA Secretary has determined that, in this time of national emergency, it is in the best interest of the Government to make available temporary rental assistance units for the evacuees from the remaining Fiscal Year 2005 appropriations by reducing the amount of renewal contracts from 4 years to 2 years, with an option for an additional 2 years subject to the availability of funding.

2. Form RD 3560-27, "Rental Assistance Agreement," should be amended as follows:
 - a. All 2 year obligations will **ALWAYS** need to have a separate Form RD 3560-27.
 - b. Revise title to add the words "TWO YEAR."

At this time, it is not necessary to revise Form RD 3560-27 regarding the term limit as has been required for the normal renewal RA obligations from this FY.

It is not necessary to code the RA agreement number differently than usual as the National Office will be monitoring the funds by the FY and "Type of Unit" coding; however, if it is easier for your tracking purposes you may code the agreement number differently.

We will update HB-2-3560 with a chart to identify each of the various types of RA that has been allocated during FY 2005. This chart will include that allotment key and term of each type of obligation.

We appreciate all the hard work that the MFH staffs have demonstrated during the past month due to the hurricane. If you have any questions, please contact Janet Stouder at 202-720-9728 or Susie Turner at 202-720-1060.

Attachments

FY 2005 END OF YEAR - RENEWAL RA ALLOCATION

Attachment A

ST CODE	STATE	2 Yr. VALUES	No. of Units - FAMILY	No. of Units - ELDERLY	No. of Units - LH	Total No. of Units	TOTAL
1	ALABAMA	6,792	10	0	0	10	67,920
60	ALASKA	13,488	23	24	0	47	633,936
2	ARIZONA	7,656	55	0	0	55	421,080
3	ARKANSAS	6,456	162	0	0	162	1,045,872
4	CALIFORNIA	9,480	179	335	130	644	6,105,120
5	COLORADO	7,752	24	23	0	47	364,344
6	CONNECTICUT	6,504	26	99	0	125	813,000
7	DELAWARE	8,160	0	0	0	0	0
9	FLORIDA	6,072	0	0	0	0	0
10/11	GEORGIA	4,968	88	200	0	288	1,430,784
61	HAWAII	15,192	0	0	0	0	0
12	IDAHO	8,880	0	23	0	23	204,240
13/14	ILLINOIS	6,216	70	0	0	70	435,120
15	INDIANA	5,592	69	74	0	143	799,656
16	IOWA	5,160	134	81	0	215	1,109,400
18/19	KANSAS	5,496	25	0	0	25	137,400
20/21	KENTUCKY	5,256	39	83	0	122	641,232
22	LOUISIANA	6,672	23	42	0	65	433,680
23	MAINE	7,800	43	92	0	135	1,053,000
24	MARYLAND	7,680	68	0	0	68	522,240
25	MASSACHUSETTS	8,904	31	67	0	98	872,592
26	MICHIGAN	5,640	162	31	0	193	1,088,520
27	MINNESOTA	5,688	80	53	0	133	756,504
28	MISSISSIPPI	8,184	61	0	0	61	499,224
29/30	MISSOURI	4,152	117	104	0	221	917,592
31	MONTANA	5,592	42	46	0	88	492,096
32	NEBRASKA	5,520	10	8	0	18	99,360
33	NEVADA	9,120	59	0	0	59	538,080
34	NEW HAMPSHIRE	8,304	24	93	0	117	971,568
35	NEW JERSEY	7,152	0	17	0	17	121,584
36	NEW MEXICO	7,800	58	0	0	58	452,400
37	NEW YORK	7,368	115	69	0	184	1,355,712
38/39	NORTH CAROLINA	7,392	117	197	0	314	2,321,088
40	NORTH DAKOTA	4,776	54	0	0	54	257,904
41	OHIO	4,488	69	36	0	105	471,240
42	OKLAHOMA	5,976	8	0	0	8	47,808
43	OREGON	6,528	0	5	20	25	163,200
44	PENNSYLVANIA	6,624	0	25	0	25	165,600
63	PUERTO RICO	9,528	24	32	0	56	533,568
45	RHODE ISLAND	11,304	12	0	0	12	135,648
46	SOUTH CAROLINA	7,272	108	112	0	220	1,599,840
47	SOUTH DAKOTA	5,736	62	14	0	76	435,936
48	TENNESSEE	5,520	118	40	0	158	872,160
49/51	TEXAS	5,760	57	32	203	292	1,681,920
52	UTAH	7,632	0	8	0	8	61,056
53	VERMONT	8,688	27	0	0	27	234,576
64	VIRGIN ISLAND	19,560	12	0	0	12	234,720
54/55	VIRGINIA	5,568	95	81	0	176	979,968
56	WASHINGTON	7,152	9	0	0	9	64,368
57	WEST VIRGINIA	5,136	23	22	0	45	231,120
58	WISCONSIN	5,016	75	125	0	200	1,003,200
59	WYOMING	7,104	15	22	0	37	262,848
	NATIONAL TOTAL		2,682	2,315	353	5,350	36,141,024

LIST OF FAMILY / LH PROPERTIES FOR END OF YEAR OBLIGATION - RENEWAL RA
21052 21414370031/21052 21414370052 - TYPE OF UNITS - C / R

Attachment B

ST CDE	DST CDE	CTY CDE	IDNBR	PRJ	PROJ NAME	MOS	RA UNITS ON RC 823 (TO BE RENEWED)	RA UNITS ON RC 823 (TO BE FUNDED FY 06)	COMMENTS
1	603	47	631036573	14	WESTON APTS.	4.8	10		
1					TOTALS		10	0	
2	0	9	860692821	12	GRANTREE APTS	3.4	23		
2	0	28	850451782	18	TSAILE II APTS	5.0	32		
2					TOTALS		55	0	
3	601	45	710584857	14	LAKEWIND APARTMENTS	2.5	4		
3	601	45	710641604	13	HILLWOOD APTS	3.9	25		
3	602	28	431481354	11	PARAGOULD APTS.	4.3	11		
3	603	18	432626448	15	BOOKER APTS	4.4	8		
3	603	54	710602198	10	POPLAR GROVE RURAL	4.6	18		
3	605	31	710610862	10	BRENTWOOD	4.5	1		
3	605	67	541279983	18	DEQUEEN VILLAS APT	4.4	34		
3	606	58	710568308	17	MILLWOOD PLACE APTS	3.0	20		
3	603	62	621708691	18	MADISON ESTATES	2.4	23		
3	606	66	710689490	17	PENNY LANE APTS	3.1	18		
3					TOTALS		162	0	
4	607	10	931128425	13	HURON GARDEN APTS.	2.3	37		
4	607	10	942292036	13	GARDEN VALLEY HOMES	2.7	60		
4	607	10	946000749	65	ORCHARD FLH	4.5	40		LABOR HOUSING
4	607	24	770408540	18	PALOS VERDE APTS	3.2	31		
4	607	39	680016949	22	ALMOND BLOSSOM APTS	4.1	11		
4	618	27	942691811	10	LA BUENA ESPERANZA	5.0	26		LABOR HOUSING
4	618	27	946000757	50	FLH COMM PROP	0.8	64		LABOR HOUSING
4	618	35	201178728	19	LADO DEL RIO APTS	2.1	36		
4	621	13	330271228	16	COTTONWOOD CREEK	5.0	4		
4					TOTALS		309	0	
5	602	45	841296087	18	COLLEGE OVERLOOK	3.7	24		
5					TOTALS		24	0	
6	605	7	45304684	52	SHAMROCK WEST	2.7	26		
6					TOTALS		26	0	
10	603	96	141882946	28	COUNTRY VILLAGE APT	2.6	13		
10	604	83	651183171	12	OAKVIEW APTS.	1.9	16		
11	604	24	581742214	19	WESTVIEW APTS III	3.2	24		

LIST OF FAMILY / LH PROPERTIES FOR END OF YEAR OBLIGATION - RENEWAL RA
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Attachment B

ST CDE	DST CDE	CTY CDE	IDNBR	PRJ	PROJ NAME	MOS	RA UNITS ON RC 823 (TO BE RENEWED)	RA UNITS ON RC 823 (TO BE FUNDED FY 06)	COMMENTS
11	605	37	252508052	34	VILLAGE SQUARE	2.2	35		
10					TOTALS		88	0	
13	601	50	366001624	58	EDGEVIEW APTS.	14.8		4	
13	601	99	351560228	13	COUNTRY PLACE APTS.	3.8	21		
13	602	38	344209683	21	GILMAN APTS. II	2.9	2		
13	603	48	498320950	14	YATES CITY APTS	3.2	2		
13	603	90	491462615	12	8 PLEX APTS.	6.7		4	
13	605	39	376201187	18	AVA APARTMENTS	2.7	12		
14	605	0	371044748	14	MARION VILLAGE	4.1	1		
14	605	0				4.1	32		
13					TOTALS		70	8	
15	601	85	351550948	19	OAK LEAF APARTMENT	3.3	4		
15	602	10	351752361	12	RIDGEVIEW LIMITED	2.5	8		
15	602	68	118345202	13	LINCOLNDALE APTS	2.9	24		
15	603	26	351369926	32	STONEY GLENN	2.7	13		
15	603	28	351913576	11	MEADOW VIEW	4.4	8		
15	603	59	611099059	10	HAMILTON OAKS APTS.	2.1	12		
15					TOTALS		69	0	
16	601	98	421324978	19	NORTHWOOD IA. HSG.	2.1	14		
16	604	58	421271518	15	VALLEY VIEW APTS.	1.8	17		
16	607	73	421463455	39	MEADOW RUN APTS.	1.4	46		
16	609	11	421230576	16	FAMILY PARK DEVEL	3.0	24		
16	609	30	421253476	22	ARAPAHOE VILLAGE	1.7	16		
16	610	46	421380270	17	HUMBOLDT I, LP	2.4	17		
16					TOTALS		134	0	
18	602	67	480995257	10	JIMINI APTS.	1.0	6		
18	602	70	480991748	13	WHISPERING PINE	2.9	19		
18					TOTALS		25	0	
20	605	63	611054473	19	DOGWOOD HILLS I	2.3	21		
21	601	13	611061637	15	UNION VILLA APTS	2.6	10		
21	603	6	621360437	17	KENT SUMMIT APTS	2.5	8		
20					TOTALS		39	0	
22	654	17	721028347	15	BRISTOL APARTMENTS	2.8	1		
22	654	32	720993217	12	RED OAK	4.1	22		

LIST OF FAMILY / LH PROPERTIES FOR END OF YEAR OBLIGATION - RENEWAL RA
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Attachment B

ST CDE	DST CDE	CTY CDE	IDNBR	PRJ	PROJ NAME	MOS	RA UNITS ON RC 823 (TO BE RENEWED)	RA UNITS ON RC 823 (TO BE FUNDED FY 06)	COMMENTS
22					TOTALS		23	0	
23	602	11	10381342	13	KILMARNOCK PINES	2.6	4		
23	602	14	6328521	18	PINE GROVE APTS I	2.7	18		
23	602	14	6328521	20	PINE GROVE APTS II	2.8	21		
23					TOTALS		43	0	
24	651	20	521608452	18	SOMERSET MEADOW	2.8	21		
24	651	21	521104431	11	MULBERRY HILL II	2.0	24		ADDED TO USE UP END OF YEAR FUNDS
24	652	12	520820662	10	PLEASANT VIEW SOUTH	2.2	23		
24					TOTALS		68	0	
25	603	1	223191450	12	WELLFLEET FAMILY	4.1	12		
25	604	2	141720010	11	TUNNEL BROOK	2.9	19		
25					TOTALS		31	0	
26	651	65	382722972	13	GRIFFIN PLACE	0.5	7		
26	653	6	383417486	15	HICKORY HOLLOW APTS	3.9	12		
26	653	9	382490264	14	HOWARD APARTMENTS	1.7	5		
26	653	47	380657966	16	GREENWICH VLG APTS	1.4	38		ADDED TO USE UP END OF YEAR FUNDS
26	653	74	382646344	17	POPE I APTS	2.9	4		
26	653	81	382558428	13	MAPLE HEIGHTS APTS	3.1	8		
26	654	62	383087803	18	APPLE RIDGE APTS	2.1	24		ADDED TO USE UP END OF YEAR FUNDS
26	654	80	382771252	10	VINEYARD VILLAS	2.4	14		
26	654	80	680044376	17	AUTUMN WIND APTS.	2.8	50		
26					TOTALS		162	0	
27	601	48	411620318	16	CENTENNIAL MANOR	4.1	16		
27	601	49	411512885	10	MARANATHA INN APTS	4.8	19		
27	601	49	411670641	13	FALLS MANOR	2.0	19		
27	602	56	411518577	15	ASPEN GREEN II	3.8	10		
27	602	56	410952528	21	HENNING HOMES II	13.6		2	
27	604	7	476145215	43	THOMAS APT UNIT 3	4.0	5		
27	607	72	411621648	13	HALTER GLEN	5.6		13	
27	612	42	411400745	16	J&J APT	3.7	11		
27					TOTALS		80	15	
28	605	81	640623509	13	WATER VALLEY	2.1	19		
28	606	2	640645843	19	MIDTOWN APT LTD	2.3	6		
28	607	16	640864674	10	THE MEADOWS APTS	3.3	26		

LIST OF FAMILY / LH PROPERTIES FOR END OF YEAR OBLIGATION - RENEWAL RA
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Attachment B

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28	607	30	640690512	11	OAK RIDGE PARK	5.6		1	
28	607	37	640621232	10	LAMAR VILLA APT	2.8	10		
28					TOTALS		61	1	
29	602	64	431342419	16	HANNIBAL APARTMENTS	2.9	19		
29	602	64	431475811	12	ANDERSON COUNTRY	3.3	13		
29	602	69	431311791	14	BROOKVIEW	3.2	11		
29	602	70	431348175	24	MONTGOMERY CITY	2.3	7		ADDED TO USE UP END OF YEAR FUNDS
29	602	87	431342173	12	CENTER APARTMENTS	4.0	8		
29	604	12	431840240	13	PLPULAR BLUFF IV	7.0		2	
29	604	91	431426265	18	CRESTVIEW APTS	1.7	10		
29	604	94	431307868	11	HERITAGE MANOR	5.2		11	
29	604	97	431415750	17	STE. GENEVIEVE	2.1	6		
29	605	5	431518524	15	FAIRWAY APARTMENTS	2.1	14		
29	605	39	480975977	10	STRAFFORD ARMS	2.1	9		
29	605	55	431450564	10	SOUTHVIEW III APTS	2.6	8		
30	606	8	431582534	19	CABOOL APARTMENTS	3.9	12		
29					TOTALS		117	13	
31	0	3	810359612	12	PIONEER APTS	1.4	8		
31	0	15	810419277	15	WESTWIND VILLAGE	2.1	27		
31	0	21	810295420	16	SURREY COURT	4.0	7		
31					TOTALS		42	0	
32	601	24	911821401	16	DEERFIELD APTS	7.1		18	
32	603	60	470818089	17	CIMARRON APT I	4.4	10		
32	653	28	460390449	14	BEN APARTMENTS	6.6		18	
32	653	77	431528839	15	SPRINGFIELD APTS	11.0		15	
32					TOTALS		10	51	
33	606	4	880500201	12	HORIZON HILLS APT	2.9	59		
33					TOTALS		59	0	
34	601	6	20366268	11	HI8LLSCOMB APTS	2.1	24		ADDED TO USE UP END OF YEAR FUNDS
34					TOTALS		24	0	
36	601	24	680517255	22	GALLINAS VALLEY	4.4	35		
36	602	15	850426498	12	COLUMBUS APTS	4.6	23		
36					TOTALS		58	0	

LIST OF FAMILY / LH PROPERTIES FOR END OF YEAR OBLIGATION - RENEWAL RA
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Attachment B

ST CDE	DST CDE	CTY CDE	IDNBR	PRJ	PROJ NAME	MOS	RA UNITS ON RC 823 (TO BE RENEWED)	RA UNITS ON RC 823 (TO BE FUNDED FY 06)	COMMENTS
37	5	15	161251452	32	BROADWAY LP	5.5		4	
37	34	34	161268577	28	OLD ERIE PLACE	2.3	7		
37	34	34	166393140	18	MERCER'S MILL II	4.6	40		
37	36	20	141676976	10	PEPPERTREE PARK	1.4	20		
37	36	36	521975989	12	BUSH GARDENS	2.0	24		
37	36	53	382624456	19	SOUTH FALLSBURG APT	2.1	24		
37					TOTALS		115	4	
38	602	34	561646424	21	WYNNFIELD COURT	2.8	54		
38	606	74	562240139	18	RIVER WALK APTS	3.9	24		
38	607	33	561324207	10	PENDER SQUARE II	2.9	18		
38	608	82	581761837	15	JACOBS SQUARE APTS.	2.6	21		
38					TOTALS		117	0	
40	602	28	237076335	47	WILTON COMMUNITY	3.0	13		
40	603	36	411618404	46	NEWPORT APTS	1.7	16		
40	603	36	411649007	19	GILBERTSON FIREHSE	2.8	25		
40					TOTALS		54	0	
41	601	21	341474680	22	DELAWARE MANOR	3.1	19		
41	601	69	341267265	12	PUTNAM VILLAGE APTS	3.1	22		ADDED TO USE UP END OF YEAR FUNDS
41	603	85	310877268	11	VILLAS APTS.	3.6	28		
41					TOTALS		69	0	
42	602	60	731503486	18	CUSHING VALLEY APTS	2.6	8		
42					TOTALS		8	0	
43	602	16	930709787	18	MENTA PARK LH	2.7	20		LABOR HOUSING
43					TOTALS		20	0	
44	604	1	232030198	34	MCINTOSH COURT	8.3		12	
44					TOTALS		0	12	
45	601	5	50507650	16	MEADOWBROOK II APT	4.0	12		
45					TOTALS		12	0	
46	601	11	562205133	19	MULBERRY RIDGE APTS	5.0	21		
46	601	23	310938649	22	FOUNTAIN INN ARMS	3.5	38		
46	601	42	570755497	12	WOODRUFF ARMS	3.4	14		
46	601	42	570797474	17	OAKVALE APARTMENTS	2.8	3		

LIST OF FAMILY / LH PROPERTIES FOR END OF YEAR OBLIGATION - RENEWAL RA
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Attachment B

ST CDE	DST CDE	CTY CDE	IDNBR	PRJ	PROJ NAME	MOS	RA UNITS ON RC 823 (TO BE RENEWED)	RA UNITS ON RC 823 (TO BE FUNDED FY 06)	COMMENTS
46	603	13	570674248	10	MAGNOLIA APTS	2.4	8		
46	604	14	581983342	12	MANNING LANE APTS	3.8	24		
46					TOTALS		108	0	
47	601	39	460320559	78	OLDHAM DEV CORP	3.5	5		ADDED TO USE UP END OF YEAR FUNDS
47	602	42	460402725	17	TEA PARTNERSHIP III	2.5	7		
47	602	50	460376788	32	SOUTHSIDE APTS	34.7		1	
47	602	51	460446156	134	SOUTHERN HEIGHTS	1.8	16		
47	651	7	460339452	13	GROTON MANOR	3.1	9		
47	652	34	460322899	15	DARLINGTON ARMS	12.5		10	
47	653	33	460381614	17	ESTES BUILDING	1.5	8		
47	654	58	460324768	32	DOLAND DEV	3.9	3		
47	654	58	460331818	38	TULARE HSG.	3.6	3		
47	657	41	460348470	22	BAUER-GEIGER APTS	1.9	7		
47	602	44	503983751	26	MCCORMICK APTS. #2	2.0	4		
47					TOTALS		62	11	
48	602	76	621093568	14	OAK PARK APARTMENTS	4.8	45		
48	602	76	621330239	15	BLUE RIDGE APTS	4.3	24		
48	603	31	621546414	15	ELK MEADOWS APT	3.4	23		
48	603	58	630901330	17	THE BLUFFS	0.9	23		
48	606	2	621045905	14	TOWNHOUSE APTS	5.9		4	
48	609	3	621201094	10	SUNRISE VILLAGE	2.7	3		
48					TOTALS		118	4	
50	601	71	751521211	17	SAGEBRUSH APTS	2.1	24		ADDED TO USE UP END OF YEAR FUNDS
50	616	1	760309060	10	COUNTRY TERRACE	4.3	27		
50	624	8	746001653	66	NORTHSIDE APTS	1.9	203		LABOR HOUSING
51	622	41	751659696	11	OAKCREST SO I	4.7	6		
51	622	41	752944347	17	WHARTON	15.0		16	
49					TOTALS		260	16	
53	602	3	30369688	22	MOOSE RIVER HOUSING	3.5	27		
53					TOTALS		27		
54	603	22	541325724	10	CAROLINE MANOR II	1.1	10		
54	603	27	221282545	11	WASHINGTON SQ I APT	1.5	29		
55	601	15	751721054	18	TAZEWELL SQUARE	2.5	56		
54					TOTALS		95	0	

LIST OF FAMILY / LH PROPERTIES FOR END OF YEAR OBLIGATION - RENEWAL RA
21052 21414370031/21052 21414370052 - TYPE OF UNITS - C / R

Attachment B

ST CDE	DST CDE	CTY CDE	IDNBR	PRJ	PROJ NAME	MOS	RA UNITS ON RC 823 (TO BE RENEWED)	RA UNITS ON RC 823 (TO BE FUNDED FY 06)	COMMENTS
56	601	31	911363153	21	PILCHUCK RIDGE	3.5	9		
56					TOTALS		9		
57	602	2	521556746	16	FOUNTAINHEAD APT II	3.6	21		
57	602	36	200795237	15	ANDERSON HILL	2.1	2		
57					TOTALS		23	0	
58	651	13	391456911	10	VESCAYA KOURT	2.7	12		
58	651	32	391914818	22	CEDAR COURT APTS	2.1	24		
58	652	42	391682673	12	WHISPERING PINE APT	1.7	8		
58	653	28	363564150	13	ATKINSON SQUARE LTD	2.5	23		
58	654	9	391521896	18	RAVENSWOOD APTS	3.3	8		
58					TOTALS		75	0	
59	607	12	820386653	15	SWIFT CREEK	4.1	15		
59					TOTALS		15		
60	601	13	910996479	18	FIR TERRACE APTS	3.3	23		
60	601	11	820433960	12	DUSTY TRAILS	1.4	31		
60					TOTALS		23	0	
63	601	5	660556948	11	JARD. DE AIBONITO	2.3	24		
63					TOTALS		24	0	
64	604	1	621849120	10	BREEZEWOOD VILLAS	4.2	12		
64					TOTALS		12		

LIST OF ELDERLY PROPERTIES FOR END OF YEAR - RENEWAL RA
21052 21414370091/ TYPE OF UNITS - I

ST CDE	DST CDE	CTY CDE	IDNBR	PRJ	PROJ NAME	MOS	RA UNITS ON RC 823 (TO BE RENEWED)	RA UNITS ON RC 823 (TO BE FUNDED FY 06)	COMMENTS
2	0	37	481102202	15	PRESCOTT VALLEY	18.0		27	
2					TOTALS		0	27	
3	601	8	710645200	17	VICTORIA WOODS APTS.	11.0		8	
3					TOTALS		0	8	
4	607	10	770075596	11	LEEBAR VILLAGE APTS	2.4	33		
4	607	24	113684800	10	HERITAGE VILLAGE	2.2	49		
4	618	29	680136424	11	NEVADA CITY SR APTS	2.1	59		
4	618	29	931240957	52	TRUCKEE DONNER SR	1.2	59		
4	618	46	931240957	64	SIERRA VALLEY SR	1.7	49		
4	621	16	770025767	12	WESTGATE MANOR APTS	2.8	43		
4	621	54	770152440	13	EXETER SENIOR VILLA	3.0	43		
4					TOTALS		335	0	
5	603	55	481096956	13	CIELO VISTA	3.2	23		
5					TOTALS		23	0	
6	606	8	20454443	10	RIVERBEND APTS	2.7	25		
6	606	8	237431290	33	LITTLE RIVER ACRES	2.4	74		
6					TOTALS		99	0	
10	601	22	581883144	27	CARROLLTON CLUB	2.6	75		
10	605	35	581579043	23	THE FOREST APT II	1.2	47		
11	603	20	581830589	16	HOOKS PLANTATION	2.5	32		
11	605	59	586002958	21	AZALEA PLACE	3.3	46		
10					TOTALS		200	0	
12	601	9	820423352	15	MEADOWRIDGE MANOR	2.9	23		
12					TOTALS		23		
15	601	43	351425080	16	BEYERFARM SENIOR	2.9	24		
15	601	56	351545694	16	IROQUOIS MANOR	4.7	8		
15	602	58	351706354	14	CANDLEWOOD PLACE	4.4	14		
15	602	70	351761008	13	EAST PARK APTS.	1.5	12		
15	603	26	351839401	17	PLEASANTVIEW APTS	4.0	16		
15					TOTALS		74	0	

LIST OF ELDERLY PROPERTIES FOR END OF YEAR - RENEWAL RA
21052 21414370091/ TYPE OF UNITS - I

ST CDE	DST CDE	CTY CDE	IDNBR	PRJ	PROJ NAME	MOS	RA UNITS ON RC 823 (TO BE RENEWED)	RA UNITS ON RC 823 (TO BE FUNDED FY 06)	COMMENTS
16	601	38	421034292	10	CONRAD APTS INC	1.2	22		
16	604	54	480465489	29	SPRING VALLEY APTS	2.5	6		
16	604	56	421471432	10	FORT MADISON IHA II	2.7	22		
16	604	56	421500037	10	KEOKUK SR HSG LP	3.3	24		
16	604	92	421300869	56	SPRING HILLS APTS	2.4	7		
16					TOTALS		81	0	
20	604	46	611102290	10	HANCOCK MANOR	1.8	12		ADDED TO USE UP END OF YEAR MONEY
20	605	69	611205657	14	ORCHARD COMMONS II	2.2	12		
20	605	74	611223951	18	GREENE POINTE APTS	3.2	24		
21	601	17	351632675	18	RIDGEMONT APTS	2.5	12		
21	605	18	570879663	11	RAINTREE APTS	2.7	23		
20					TOTALS		83	0	
22	652	8	721027773	17	VILLAGE APT	4.0	10		
22	654	24	721035045	14	IBERVILLE MANOR APT	2.9	32		
22					TOTALS		42	0	
23	602	14	10433859	15	BELFAST SQUARE APTS	4.2	25		
23	602	20	10325912	15	MATTANAWCOOK TERR	1.6	22		ADDED TO USE UP END OF YEAR MONEY
23	602	20	10328376	13	FREEMAN FOREST	2.1	22		
23	602	52	10427915	16	MAPLE TREE ESTATES	2.9	23		
23					TOTALS		92	0	
25	602	5	10405555	13	CARRIAGE SQUARE APT	4.1	20		
25	602	5	26322985	16	WASHINGTON MEADOWS	3.2	18		
25	602	9	20377394	12	PEPPERELL MEADOWS	2.3	29		
25					TOTALS		67	0	
26	651	69	237277616	19	LITTLE VILLAGE	3.0	11		
26	654	54	382785227	16	COUNTRY PLACE SR	3.2	8		
26	654	80	382867003	16	ORCHARD VIEW MANOR	3.2	12		
26					TOTALS		31	0	
27	610	58	398466956	22	VOSSEVANGEN II	4.6	12		
27	611	81	411459043	18	GREEN LEAF APTS.	3.6	12		
27	612	41	416162534	22	LAKE BENTON HSG	2.3	6		

LIST OF ELDERLY PROPERTIES FOR END OF YEAR - RENEWAL RA
21052 21414370091/ TYPE OF UNITS - I

ST CDE	DST CDE	CTY CDE	IDNBR	PRJ	PROJ NAME	MOS	RA UNITS ON RC 823 (TO BE RENEWED)	RA UNITS ON RC 823 (TO BE FUNDED FY 06)	COMMENTS
27	614	3	411612394	12	SILVER BIRCH APTS.	3.2	23		
27					TOTALS		53	0	
29	601	89	431197607	11	SHIRKEY ESTATES INC	2.1	9		
29	602	4	431150193	18	MARTINSBURG MANOR	5.0	1		
29	603	19	431843764	10	PLEASANT HILL SRS	1.7	19		
29	603	71	431830025	10	BARNETT HSG. ASSOC.	2.0	14		
29	604	90	431237553	33	REYNOLDS COUNTY	3.7	22		
29	606	63	510163598	24	VIENNA HOMES INC	2.2	5		
29	606	68	431896861	11	TIPTON HOUSING	2.5	3		
29	607	35	431386903	13	DECATUR PROPERTIES	3.0	8		
30	607	1	430834206	135	SCOTT CITY APTS II		1		
30	607	1	43145817	22	SCOTT CITY APTY III	2.0	22		
29					TOTALS		104	0	
31	0	15	810433384	18	KALISPELL SENIOR	3.9	32		
31	0	43	810412693	22	COMBS MEMORIAL APTS	2.6	14		
31					TOTALS		46	0	
32	653	27	470630623	19	FAIRACRES COURT	3.4	8		
32					TOTALS		8	0	
34	601	2	20326259	19	APPLE TREE VILLAGE	1.9	22		
34	601	2	26019560	40	THE LEDGES	4.8	44		
34	601	6	20417487	14	WOODLAND HEIGHTS	2.2	27		
34					TOTALS		93	0	
35	601	14	226002462	14	MORRIS MEWS &	3.8	17		
35					TOTALS		17		
37	5	7	161114786	22	PORTAGE HILL	2.0	30		
37	33	27	161170276	22	EMERALD COURT	3.2	31		
37	58	57	123305257	27	PANTHER MTN APTS II	1.4	8		
37					TOTALS		69	0	
38	602	86	561627230	22	ELKIN COURT	2.3	40		ADDED TO USE UP END OF YEAR MONEY
38	603	9	561598174	11	WOODCROFT APTS	2.0	32		
38	603	9	561728944	75	GOODEN VILLAGE	3.1	24		
38	603	10	562234514	14	WINDTREE APTS	2.0	24		

LIST OF ELDERLY PROPERTIES FOR END OF YEAR - RENEWAL RA
21052 21414370091/ TYPE OF UNITS - I

ST CDE	DST CDE	CTY CDE	IDNBR	PRJ	PROJ NAME	MOS	RA UNITS ON RC 823 (TO BE RENEWED)	RA UNITS ON RC 823 (TO BE FUNDED FY 06)	COMMENTS
38	605	42	561728944	38	COLONY WOODS	3.4	34		
38	606	66	561728944	63	CEDAR GROVE	3.6	19		
38	607	64	561717808	10	OAKDALE APARTMENTS	3.3	24		
38					TOTALS		197	0	
40	602	5	456016452	15	MT VIEW HOMES INC	11.7		12	
40					TOTALS		0	12	
41	601	88	341600359	17	INDIAN RUN APTS	0.9	16		
41	603	15	341675260	13	CHURCH STREET	3.7	20		
41					TOTALS		36		
43	602	22	931080314	27	FOUNTAIN COURT APTS	1.7	5		ADDED TO USE UP END OF YEAR MONEY
43					TOTALS		5	0	
44	603	54	561726096	10	TOWER VIEW APTS	2.3	25		ADDED TO USE UP END OF YEAR MONEY
44					TOTALS		25	0	
46	601	36	570846310	18	BROOKSIDE MANOR	2.1	32		
46	603	28	570846312	17	CANTERBURY APTS	3.3	36		
46	603	31	561611573	11	CLOVERLEAF APTS	3.2	24		
46	604	45	562252140	19	HOPE HARBOR APTS	2.8	20		
46					TOTALS		112	0	
47	601	15	460396624	14	SUNCHASE II	5.4		31	
47	652	8	460332891	20	HRABE APARTMENTS	3.9	7		
47	653	33	363300408	22	BRIDGEWAY II APTS	1.4	7		
47					TOTALS		14	31	
48	601	46	541505323	11	MOUNTAIN CITY MANOR	3.9	40		
48	604	14	621416105	13	CHERRY TREE	5.8		32	
48					TOTALS		40	32	
51	615	37	841653999	18	FDI - SHADY OAKS	3.6	32		
49					TOTALS		32	0	
52	603	23	870483639	19	WILLOW CREEK APT V	3.6	8		
52					TOTALS		8	0	
54	602	88	561734934	14	COLONIAL RIDGE APTS	2.9	33		

LIST OF ELDERLY PROPERTIES FOR END OF YEAR - RENEWAL RA
21052 21414370091/ TYPE OF UNITS - I

ST CDE	DST CDE	CTY CDE	IDNBR	PRJ	PROJ NAME	MOS	RA UNITS ON RC 823 (TO BE RENEWED)	RA UNITS ON RC 823 (TO BE FUNDED FY 06)	COMMENTS
54	604	58	541440874	13	BURNT ORDINARY VLG.	3.2	22		
54	604	83	541325722	22	REEDVILLE ELD APTS	3.3	26		
54					TOTALS		81	0	
57	602	12	232782292	73	RIVERVIEW APTS.	5.0		11	
57	602	36	231768180	24	POTOMAC HIGHLAND	3.8	14		
57	602	39	550663489	15	PARK PLACE APTS	1.5	8		
57					TOTALS		22	11	
58	651	18	391226897	11	FALL CREEK COMMONS	2.2	17		
58	651	27	392044168	13	UNION PLACE APTS	1.8	21		ADDED TO USE UP END OF YEAR FUNDS
58	651	61	391201883	50	ELTRICK HSG.	0.3	9		
58	652	60	237329408	43	CENTENIAL APTS	1.9	41		
58	652	71	510172571	14	WOODCO HOUSING	4.9	29		
58	653	53	391391872	36	EDGERTON MEADOWS II	2.0	8		
58					TOTALS		125	0	
59	605	17	830269422	15	VILLAGE APARTMENTS	1.7	22		
59					TOTALS		22	0	
60	601	1	411731111	10	WILLOW POINTE APTS.	3.2	24		
60					TOTALS		24	0	
63	601	37	660264065	10	SANTA TERESITA APTS	1.9	32		
63					TOTALS		32	0	

Attachment C

September 28, 2005

Dear Borrower:

Re: Change in Renewal Rental Assistance (RA) Funding

The United States Department of Agriculture (USDA) has been very involved in housing placement efforts for the people who lost their homes as a result of Hurricane Katrina. These placement efforts include making vacant units temporarily available to evacuees in our Rural Development multi-family properties.

Towards this goal, Rural Development is reducing the amount of renewal contracts from 4 years to 2 years, with an option for an additional 2 years, subject to the availability of funding.

Attached is your copy of RD Form 3560-51, "Multi-Family Housing, Obligation - Fund Analysis Part III." The obligation amount (Item #51) is the amount for the 2 year funding.

Also attached is RD Form 3560-27, "Rental Assistance Agreement," for your signature. Please sign the attached Rental Assistance Agreement and return the form to the Servicing Office.

We are advising you of this change in the Rental Assistance Agreement so that you are aware of how the USDA plans to meet the challenge of assisting thousands of families affected by Hurricane Katrina. We appreciate your cooperation in our efforts.

If you have any questions, please contact your Servicing Office.

Sincerely,

(Signed by Russell T. Davis)

RUSSELL T. DAVIS
Administrator
Rural Housing Service

Attachments